



DORSET POLICE PRE-JOIN POLICY DOCUMENTS AND INDUCTION TRAINING INFORMATION

Welcome to Dorset Police. This document supplements your full Written Statement of Employment Particulars and is designed to assist you ahead of starting your employment with us. Importantly, you will need to read the below policy documents before your first day – [please click here](#) to access these via our external policy site.

[Pre-start policy documents to read](#)

[Attendance Support Policy](#)
[Code of Ethics](#)
[Dorset Police HR Privacy Notice](#)
[Flexible Working Policy](#)
[Grievance Policy](#)
[Health and Safety Management Policy](#)
[Police Staff Council Handbook \(revised June 2020\)](#)
[Police Staff Probation Policy](#)
[Police Staff Discipline Policy](#)

Please [click here](#) to familiarise yourself with our **vision, mission, behaviour and what we stand for**.

Furthermore, as a new member of Police Staff with Dorset Police, you will be required to undertake several mandatory induction training packages upon appointment into your new role.

Devon and Cornwall Located

If you are located in D&C, this will be administered utilising our e-learning systems of which you will have access to from your first day of employment. The training packages you will be expected to undertake will include the following:

- Police Staff Induction
- Protecting Information: Level 1' course
- National Decision Model
- Code of Ethics Training
- Equality Act 2010: An Introduction on NCALT
- Manual Handling Video
- Manual Handling E-Learning
- Fire Safety the Facts Video
- Fire Safety E-Learning

You will be provided with the appropriate support and time to complete the courses during your employment with Devon & Cornwall Police.

Dorset Located

If you are located in Dorset, the mandatory induction training packages are covered in a 3-day Microsoft Teams event which will cover a variety of inputs such as:

- Force overview
- Health and Safety
- Professional Standards
- Performance development review
- Unison
- National Decision Model
- Data protection
- Manual Handling
- Equality and Diversity.

The online courses you will be expected to undertake are administered utilizing our e-learning systems. You will have access to the courses from your first day of employment and will include the following:

- National Decision Model for Policing
- Equality Act 2010: An Introduction on NCALT
- Managing Information: Non-operational
- Channel General Awareness
- Data Protection Foundation Level Programme
- Fire Safety
- Act Awareness
- Unconscious Bias
- Health & Safety – Working at Height
- Health & Safety for Homeworkers
- Risk Assessment

Should you require further details in relation to any of the above, please contact a member of the Alliance Resourcing Team via the contact details in your offer of employment letter.