

Victim diary

Information and advice



Your contact:

Reference /
occurrence number:

Your diary

- This is **your** diary and is designed to help you accurately record any incidents that happen to you and to serve as your written memory.
- If legal action is being considered this diary will assist you in providing a written statement of evidence to support a prosecution.
- We therefore ask you to fill it out with as much detail as you can, including how the incident made you feel.
- By writing your story down, it will help you to remember much more detail should you wish to speak to any organisation about what has happened to you.
- As this may be used as an evidential document it is important to follow some simple rules;
 - Always use a pen, not a pencil, keep your writing as clear as possible.
 - Do not leave any spaces between entries.
 - Do not use correction fluids or scribble words out, just put a line through the mistake.
 - Ideally only you should write in this diary as this provides best evidence, however someone else can write it for you but you will need to initial each entry to confirm it is accurate and what you remember.

What do I include?

- Start the diary with the time and date that the incident occurred and the time and date that you wrote about it.
- Think about the following questions: Who? Where? When? Why? How?
- The smaller you break each part down, the more detailed your diary will become. Make sure you include how it started, what happened next and how it ended. Include names of anyone who was with you.
- Use descriptive words and do not leave any details out, no matter how minor you believe them to be.
- If you have suffered damage or received injuries take a photo and either save it or print it off and include it in the diary. Write down if you received any medical treatment.

What happens next?

- You should have regular contact with the police throughout the time you have this diary. Be guided by the officer in charge (OIC) of the case about when you need to stop writing it.
- The diary should be handed to a police officer upon completion.
- If you need another diary please contact Dorset Police (contact details on page 19) or your local antisocial behaviour officer (contact details on page 22).

Definitions

What is a hate incident?

Any incident that the victim or any other person perceives to be motivated by prejudice or hate based on a persons race, religious belief, sexual orientation, disability or transgender, or of a persons **perceived** race, religious belief, sexual orientation, disability or transgender.

What is a hate crime?

Any criminal offence that the victim or any other person perceives to be motivated by prejudice or hate based on a persons race, religious belief, sexual orientation, disability or transgender or of a persons **perceived** race, religious belief, sexual orientation, disability or transgender.

Hate incidents do not break the law, but hate crimes do and they are recorded as a crime by the police. Both can be very damaging and should be recorded.

What is antisocial behaviour (ASB)?

Antisocial behaviour is defined as “behaviour by a person which causes, or is likely to cause, harassment, alarm or distress to one or more persons not of the same household as the person” (*Antisocial Behaviour Act 2003 and Police Reform and Social Responsibility Act 2011*).

What is harassment?

Harassment is behaviour intentionally carried out with the aim of causing a person to feel alarmed, threatened, humiliated or distressed.

What is stalking?

Stalking is unwanted and obsessive attention by an individual or group towards another person that places that person in fear. It is different from harassment as it involves fixated and obsessive behaviour.

Date and time of incident	Date and time of writing	What happened? - who, what, where, when, why, witnesses

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Police investigation

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Stage	What happens
1. Assess the appropriate response and arrange to see you at a convenient time	We will assess the urgency of your call based on your safety. If not an emergency we will arrange a time and place to meet you.
2. Check you have the support required	Support is a personal decision. Details of various support groups are listed within this booklet (pages 20-22)
3. Find out what has happened and start an investigation	We will listen to you and identify if a crime has been committed. If not it will be recorded as an incident. If so, we will gather evidence using statements, CCTV and witnesses.
4. Identify appropriate action to be taken	Once all evidence has been gathered a decision will be made on the most appropriate course of action. Your feelings will be considered as part of this process.
5. Outcome	This is the end of the police investigation and the person / people responsible will be notified of the outcome.

You will be kept updated at every stage.

Contacts

Dorset Police

- **Call 999 in an emergency** - if life is in danger or a crime is in progress.
- **Call 101 in a non-emergency** or report it online via **www.dorset.police.uk/do-it-online**
- **AskNED** is our online non-emergency directory which could help answer your question without you having to call 101. Visit **www.dorset.police.uk/AskNED**

Deaf, hearing impaired, speech impaired

In an emergency

- Emergency only SMS text: **80999**
 - You will need to register your mobile phone before using the service; text the word 'register' to **80999** or register online at www.emergencysms.org.uk
- Emergency textphone: **18000**

Non-emergencies

- You can 'do it online' at www.dorset.police.uk/do-it-online
- Non-emergency SMS text: **67101**
- Non-emergency textphone: **18001 101**

Hate crime support

Joint Council for the Welfare of Immigrants

020 7251 8708 www.jcwi.org.uk
Campaigning for justice in immigration and refugee law and policy.

Pink Parents

01380 727 935 www.pinkparents.org.uk
Support service and social activities for all LGBT families.

Refugee Action

020 7654 7700 www.refugee-action.org.uk
Support for asylum seekers and refugees for problems they may face such as hate crime.

The Gender Trust

0845 231 0505 www.gendertrust.org.uk
Advice and support for anyone with queries about all aspects of gender identity issues.

Scope

020 7619 7100 www.scope.org.uk
Promotes full civil liberties and human rights for those living with disabilities.

Galop

0800 999 5428 www.galop.org.uk
Help if you experience homophobia, transphobia or biphobia wherever it occurs

Stonewall

08000 50 20 20 www.stonewall.org.uk
Campaigning for the equality of lesbian, gay, bisexual and trans people across Britain.

Each

0808 1000 143 www.eachaction.org.uk
Helps and supports young people affected by homophobic bullying.

The Monitoring Group

0207 636 6000 www.tmg-uk.org
Leading national anti-racist and civil rights organisations.

The Muslim Council of Britain

0845 26 26 786 www.mcb.org.uk
Support and signposting with over 500 affiliated mosques, organisations, charities and schools.

ACAS

08457 47 47 47 www.acas.org.uk
Aims to improve organisations and working life through better employment relations.

National Assembly Against Racism

020 7247 9907 www.naar.org.uk
Affiliates and individuals who campaign and raise awareness on anti-racist issues affecting society.

Fair

020 894 00100 www.fairuk.org
Support for those involved in Islamophobia, harassment and violence.

Local support

Intercom Trust

0800 612 3010 www.intercomtrust.org.uk
Lesbian, gay, bisexual and trans community resource in Cornwall, Devon, Dorset and Somerset.

Dorset Race Equality Council

01202 392954 www.dorsetrec.org.uk
Tackling racial discrimination and supporting race equality

Access Dorset

01202 771336 www.accessdorset.org.uk
Free information, advice and guidance provided by staff and volunteers with experience of barriers faced by disabled and elderly.

For more details of local and national support services visit www.dorset.police.uk/hatecrime

Stalking and harassment support

National Stalking Helpline

0808 802 0300 www.stalkinghelpline.org
Free and confidential support line for victims of stalking and harassment and is maintained through the Suzy Lamplugh Trust.

Paladin

0203 866 4107 www.paladinservice.co.uk
Paladin is a trauma-informed service established to assist high risk victims of stalking in England and Wales.

For non-emergency reporting, you can go online to www.dorset.police.uk/do-it-online or dial 101. Dial 999 in an emergency.

General support groups

Samaritans

08457 90 90 90 www.samaritans.org
24hr emotional support for anyone experiencing feelings of distress or despair.

Mind

0845 766 0163 www.mind.org.uk
Making mental health services more responsive to the needs of black and minority ethnic communities.

Antisocial behaviour support

Dorset Police

101 www.dorset.police.uk/do-it-online
*You can go online for non-emergency reporting.
If a crime is in progress or life in danger, always dial 999.*

Mediation Dorset

01305 257717 www.mediationdorset.co.uk
Provide a high quality conflict and dispute resolution service for the people of Dorset and surrounding counties.

Dorset For You

www.dorsetforyou.gov.uk/asb
Local authority managed website that details what is regarded as ASB and provides facility for online reporting.

Relate

0300 100 1234 www.relate.org.uk
Relationship support, which includes assistance and counselling support for young people.

Local authority contacts

Christchurch and East Dorset

01202 795185
publichealth@christchurchandeastdorset.gov.uk

Purbeck

01929 557396
commuitysafety@purbeck-dc.gov.uk

Bournemouth

01202 451451 www.bournemouth.gov.uk
Online reporting facility only

North Dorset

01258 454111
communitysafety@north-dorset.gov.uk

West Dorset and Weymouth and Portland

01305 226570
asb@westdorset-weymouth.gov.uk

Poole

01202 633516 www.my.poole.gov.uk
community.safety@poole.gov.uk

